



Volunteer Application

Career Transitions Center West Michigan – Our mission is to provide professional, emotional and spiritual support to those seeking a job, looking for meaningful work, or otherwise undergoing a career transition. CTCwm is a volunteer driven, community supported nonprofit organization providing professional assistance to those in career transition.

Name _____

Home Address _____

Home Phone Number Cell Phone Number Business Phone Number Preferred number

Email address _____ Date of Birth _____

Education: *Please attach resume.*

Highest Level Attained _____ Major Field of Study _____

Name of Institution _____

Foreign Languages: _____ Level of fluency: _____

Previous Volunteer Experience: *Include Position, Duties, Dates, Organization.*

Special Skills or transferable skills from work, education or volunteer positions:

Computer Skill Level/Program Competency:

Word	Excel	PowerPoint
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Other computer skills

Check The Periods When You Are Available:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Daytime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hours	_____	_____	_____	_____	_____	_____	_____

Are there any times of the year when you will be unavailable? _____

What is the ideal number of hours you would like to volunteer in a month? _____

Would you like to be a "virtual" volunteer i.e., work from home? _____

Do you have a criminal background to report? _____

What was the conviction on record? _____

References: *List three people [excluding relatives] who know about your abilities and knowledge*

Name	Address	Phone Number
1.	_____	_____
2.	_____	_____
3.	_____	_____

Anything Else You Would Like To Share?

Please mail or email to: Russ Gardner, President CTCwm, P.O. Box 1077, Saugatuck MI 49453

Email: volunteer@ctcwm.org Phone: 616.218.6545